

Scanning a Photo or Document with HP Solution Center – Windows Vista/7

1. Place Item on Scanner
2. Double-click the HP Solution Center icon
3. If the item is a photo, click Scan Picture button. If it the item is text (like magazine, receipt, etc) , then click Scan Document
4. If the item is a photo, click Picture to File, then click Scan button. If the item is text, click Document to PDF File, then click Scan button
5. Click OK
6. Scan will start and show you a preview (see third illustration.
7. You can crop the photo using the crop tab, then use the boxes in the preview to resize what you want to keep.
8. Click Finish when done.
9. All your scans will be saved in the My Documents folder in a sub-folder called My Scans

